



St Teresa's Catholic Primary School

Charging and Remissions Policy

Introduction

All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum, with the exception of some individual or group music tuition.

Voluntary Contributions

When school trips or visits are organised to supplement the curriculum and provide an educational experience for the children, the school invites parents to contribute to the cost. Parents/carers are asked to make a voluntary contribution; however, if sufficient voluntary contributions are not received then a trip may be cancelled. If the trip goes ahead all children will be included irrespective of whether or not they have made a contribution. If appropriate, and funds allow, the school may pay a proportion of the costs in order to support a visit. Parents/carers have a right to know how each trip is funded and the school will provide this information on request.

The following is a list of typical items, which require voluntary contributions from parents. Additional activities such as visits to the museum are known as 'optional extras' (the cost of the provision will not exceed the actual charge, i.e. no profit will be made by the school). This list is not exhaustive and may be added to from time to time:

- ❖ Visits to museums
- ❖ Visits to the theatre
- ❖ School trips
- ❖ Musical events
- ❖ School levy

Residential Visits

An annual residential visit is arranged for the Year 6 children. Charges are made to cover the cost of board and lodgings plus an additional voluntary contribution towards the cost of transport. Transport costs may be supplemented by other sources, such as the PFA, to keep the voluntary contribution to a minimum.

If a parent is unable to fund the cost of the residential visit, then the school may arrange funding from an external funding source. Parents/carers will be given the option of a payment plan to spread the cost of the residential visit.

Music Tuition

All children study music as part of the normal school curriculum and no charges are made. There is a charge for individual or group music tuition that is not part of the National Curriculum. This service will be provided via an external provider and charges will be set out by them and parents will be notified before tuition starts.

Extra-Curricular Clubs – Sports and Activities

The school may offer additional activities as an after-school club and these may be provided by an external coach/tutor. A small charge of £2.50 will be made for these sessions to cover the cost of the activity/coach.

Swimming

The school organises swimming lessons for all children in Key Stage 2. These take place in school time and are part of the National Curriculum. No charge is made for this activity. Parents/carers are informed when these lessons are to take place.

School's Out

Breakfast and After School childcare is provided for the pupils of St Teresa's. The out of hours group is administered by the Finance Committee who report back to the Full Governing body. Charges are made to cover the cost of the provision in relation to staffing costs, provisions etc. Charges are as follows:

Breakfast Club £3 per session 7:50am – 8:50am

Afterschool Club £5 per session 3:15pm – 5:15pm.

This is broken down into the following: All Children accessing **any** after school club activities (eg Fun and Fitness, Dance and sports activities) from 3.15-4.15pm will be charged £2.50 Any child then continuing to use School's Out provision up to 5.15pm will be charged a further £2.50.

Hire of School Premises

Where governors agree to the use of the school premises for the provision of external clubs ie Cubs/Scouts etc, then the School Letting Policy is used. Governors have agreed a charge of £15 per session for current providers for before and after school activities for our children and/or parish community

Breakages & Fines

The Governing Body reserve the right to ask parents to pay for the cost of replacing any item such as:

- Broken windows
- Any item damaged as a result of unsatisfactory pupil behaviour
- Lost books

Policy Review March 2023 To be reviewed March 2024 (annual review)